## **Scheduling and Event Services**



Today is: \_\_\_\_

## **Amplified Sound Waiver Request**

Please submit this form at least 15 days prior to the scheduled event.		
On behalf of my organization, I request permission to provide audio equipment in the EMU Ballroom, Amphitheater, or other outdoor campus location using an outside contractor or other service provider.		
Event Name:	Reference Number:	
Event Date(s):	Location:	Est. Attendance:
Sponsoring Organization:		Requestor:
Email:	Phone/Fax:	
Reason for request:		
Contractor or Other Service Provider		
Contact Name:		Phone:
Email:	Website:	
- OFFICE USE ONLY -		
	□ Approved	□ Denied

**Event Services Staff Signature** 

Notes:

Date